

Task and Finish Panel Agenda



Overview & Scrutiny Select Committee Framework Task & Finish Panel **Wednesday, 27th February, 2019**

You are invited to attend the next meeting of **Overview & Scrutiny Select Committee Framework Task & Finish Panel**, which will be held at:

Council Chamber - Civic Offices
on **Wednesday, 27th February, 2019**
at **7.00 pm** .

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Members:

Councillors P Bolton (Chairman), R Jennings (Vice-Chairman), N Bedford, H Brady, D Dorrell, A Patel, M Sartin, H Whitbread and J H Whitehouse

PLEASE NOTE THE VENUE FOR THIS MEETING

- 1. APOLOGIES FOR ABSENCE**
- 2. NOTES OF PREVIOUS MEETING (Pages 5 - 8)**

To confirm the notes of the meeting of the Panel held on 31 January 2019.

- 3. TERMS OF REFERENCE**

To note the following terms of reference for the Panel that were agreed by the Overview and scrutiny Committee at its meeting on 18 December 2018:

- (a) That the Panel consider the future structure of the select committee framework to ensure that it complements the new executive portfolio and management structure of the Council, taking into consideration the options presented to the Committee at its meeting held on 29 October 2018;
- (b) That the Panel consider:
 - (i) the retention of the existing framework of four select committees;

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- (ii) the introduction of an alternative framework of four select committees aligned with the new portfolio and service structure and the responsibilities of each select committee, to present opportunities for increased efficiency and effectiveness in scrutiny activity;
 - (iii) the introduction of an alternative framework of two or three select committees aligned with the new portfolio and service structure. and the responsibilities of each select committee, to present opportunities for increased efficiency and effectiveness in scrutiny activity; and
 - (iv) any other structure arrangement considered appropriate; and
- (c) That the Panel consider arrangements to ensure that reports in respect of the Council's adopted key performance indicators are made to the select committees as soon after the end of the relevant quarter as possible, and how best such reports can be presented to assist members in scrutinising performance against appropriate targets and the financial and resource implications for the authority; and
- (d) That the Panel review the terms of reference of the existing select committees in terms of relevance and consider whether these could be improved.

4. OVERVIEW & SCRUTINY SELECT COMMITTEE FRAMEWORK - REVIEW

The Panel is requested to continue its review of the current overview and scrutiny select committee framework, having regard to the scope and timescale for the review, the conclusions already reached with regard to the proposed future structure of the framework on the basis of the Corporate Plan themes of 'Council', 'Place' and 'Community' and to consider the following issues arising from the previous meeting:

- (a) the most appropriate select committee environment for the Council housebuilding programme;
- (b) the proposed terms of reference for the new select committees; and
- (c) arrangements for the development of work programmes for the new select committees.

The Panel should also seek to finalise its recommendations to be made to the Overview and Scrutiny Committee at its meeting on 16 April 2019, in order that an appropriate report can be prepared for presentation to the Committee by the Chairman of the Panel.

If required, a further meeting of the Panel has been arranged for 14 March 2019, to conclude the review of the select committee framework.

5. WORK PROGRAMME 2018/19 (Pages 9 - 10)

To review the work programme for the Panel.

6. ANY OTHER BUSINESS

7. DATE OF NEXT MEETING

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To note that, if required, a further meeting of the Panel will be held at 7.00pm on 14 March 2019.